

TOWN OF EAST WINDSOR

Board of Assessment Appeals
11 Rye St. – Broad Brook, CT 06016-9553
Phone: 860-623-8878

ASSESSMENT APPEAL APPLICATION
(MOTOR VEHICLES ONLY)
GRAND LIST OF OCTOBER 1, 2015
(& Motor Vehicle Supplemental List of October 1, 2014)

September 13, 2016 (6:00 P.M.)

Property Owner: _____

Address: _____

Motor Vehicle Information (one per application) Bill/List #

Year:	
Make	Model:
Plate / Registration #	Vin#

Reason for Appeal: _____

*Appellant's Estimate of Value: _____
(* please attach supporting documentation – see below)

*Name, mailing address, phone number of party to be sent correspondences:

Signature of property owner/agent

Date

* All sections must be completed in order to qualify for a Hearing.

** If you have supporting documentation, you **MUST** provide the Board with copies for review & file at the time of your Hearing. If appealing on the basis of high mileage, please bring proof (oil change &/or garage receipt/bill) dated at or about October 1, 2014 or October 1, 2015 (depending upon the Grand List you are appealing).

Place:	East Windsor Town Hall (Meeting Room or Assessor's Office)
Date:	September 13, 2016
Time:	6:00 p.m. – no appointment <u>First Come-First Served</u>

AGENT'S CERTIFICATION

I, _____ being the legal owner of the above-mentioned motor vehicle hereby authorize _____ to act as my agent in all matters before the Board of Assessment Appeals of the Town of East Windsor.

(Owner's signature authorizing Agent's Service)

BOARD OF ASSESSMENT APPEALS TOWN OF EAST WINDSOR, CT

GENERAL GUIDELINES FOR BOARD OF ASSESSMENT APPEAL MOTOR VEHICLE APPLICATIONS

1. The Application form must be completed in full and received on September 13, 2016 at the Hearing session to begin at 6:00 p.m.
2. Hearings are held on a first come – first served basis. A sign-in sheet will be provided.
3. If appealing more than one account – a separate Application for Appeal must be filed for each.
4. At the time of your Hearing, you must be prepared to leave copies of all documentation presented to the Board of Assessment Appeals for their review and records.
5. You must prove to the Board of Assessment Appeals that your property has been assessed too high as of the pertinent Grand List date. If appealing on the basis of high mileage, please bring proof (oil change &/or garage receipt/bill) dated at or about October 1, 2014 or October 1, 2015 (depending upon the Grand List you are appealing).
6. All documentation presented, both written and oral, is subject to the Freedom of Information Act.
7. If you send an agent to represent you in your appeal, you must provide the authorization for the agent to act on your behalf. (Agent's Certification is located on the bottom of the Appeal Application form)
8. You will be allowed ten (10) minutes for each application to present your oral and/or written documentation.
9. Appeals from the decision of the Board of Assessment Appeals are to be served in accordance with Connecticut General Statutes §12-117a, within two (2) months of the Board's action.